

TOWN OF HIGHLAND
REGULAR TOWN BOARD MEETING
ELDRED TOWN HALL
APRIL 14,2020

PRESENT SUPERVISOR JEFF HAAS
 COUNCILMAN JAMES GUTEKUNST
 COUNCILMAN FRED BOSCH
 COUNCILMAN JAMES HANSON
 COUNCILWOMAN KAITLIN HAAS

Also, present Attorney to Town Michael Davidoff via conference call
 Town Clerk Doreen Hanson

Supervisor calls meeting to order, we are on Facebook Live due to the Covid 19 virus, all Board Members are tragically seated around the room.

Flag Salute

Roll call, all Board Member present

MOTION BY Councilwoman Haas to approve the Town Clerk March Minutes seconded by Councilman Hanson, discussion motion carried all ayes.

Supervisor Haas states we will not vote on the March Financial as we have just received it, we will vote next month.

CORRESPONDENCE

Town Clerk read monthly report of Yulan Fire Department, Calls 5, Personnel Hours 56.79.

Drills 8 Personnel hours 120.2. Total Event hours 21, total Personnel Hours 234.99. Calls to date 62.

Firematically yours, Phil Deyermond Chief.

Town Clerk reads American Legion Ambulance Report, number of calls 11, miles traveled, 375, hours served 75.5. Types of calls, Emergency 11. Respectfully submitted Anthony Laruffa, Captain.

Town Clerk reads NYSDEC letter, Dear Applicant: Please be advised that your application for the DEC permit is completed and a technical review has commenced. Notice and the opportunity for public comment is required for this application. Enclosed is a Notice of Complete Application of your project.

Please have the Notice published in the newspaper identified below once during the week of 04/06/2020 on any day Monday through Friday. This project is in several Counties throughout the State. TC Energy is proposing to perform maintenance activities on a section for the existing Millennium Pipeline, the Town of Highland. I have the Notice in my office for anyone to review.

Supervisor Haas asks Councilwoman Haas to read legal notice for this meeting

Councilwoman Haas says sure

Public Notice, Town of Highland Monday, April 6,2020 PLEASE TAKE NOTICE, that effective immediately and based upon notices and health advisories issued by Federal, State and Local officials, the Town of Highland Town Board will be holding a meeting on Tuesday, April 14,2020 at 7:00 pm that will be closed to the public and will be available to the Public via Facebook Live and through Conference Call. The following information will be needed to access the meeting:

Conference Call Toll Free # 1-877-358-8686

Conference Code 4557609445

All are welcomed to view. Thank You, Doreen Hanson, Town of Highland Town Clerk,845-557-6085

Supervisor Haas asks Town Clerk Hanson is there any more correspondence?

Town Clerk Hanson answers no.

Supervisor Haas ask Town Clerk Hanson does anyone have report from Highway Superintendent?

Town Clerk Hanson answers no.

Supervisor Haas asks Town Clerk do you have Stone Bids?

Town Clerk Hanson answers no.

Supervisor Haas states ok, alright I guess we will move along to that later.

Supervisor Haas states we have been approved for the Grant for the Salt Shed with the modification with the shed roofs. The shed roof will not be part of the grant ,but they will be able to be built with the project as to not slow down the project, we will move forward with that tonight on the agenda. We are almost completely done with Highway Garage as we have on contractor to be satisfied and we are waiting for paperwork and lean release.

At this time, we will address public comment on agendas only.

COMMUNITY PLANING AND SENIORS

Councilman Bosch states basically since we are lock down, I don't believe the Seniors have met and nothing going on that I know of.

YOUTH AND PARKS

Councilwoman Haas states I spoke with the Youth Bureau yesterday in reference to the group gathering rules and there is a question whether the program will go on because of the pandemic and gather rules but they have not received any guidance. They did do a preliminary review of our application for funding yet the full board has not met yet.

Supervisor Haas asks how do we feel about advertising for and director or do we want our past director to run this again

Councilwoman Haas states I do think we should proceed as if we are going along with the program, obviously anything we do is with a caveat that we will have permission to do so I think we should advertise if the past director isn't interested in returning.

Supervisor Haas ask Town Clerk do we advertise this month or next?

Town Clerk Hanson states let's ask her this month and if not, we advertise.

Supervisor Haas ask are you ok with that Kaitlin?

Councilwoman Haas answers perfectly fine.

Codes

Councilman Bosch states Dave Preston has forwarded his ideas for revising the parking section of the Zoning. I am looking forward to the social distancing to end so Jim and I could get together and move forward.

Councilman Hanson states we met with the head of the Park Service and their Planner to go over a lot their issues and seems to be going pretty well.

EMERGENCY MANAGEMENT

Councilwoman Haas we did work on a supplement to our EMP with Mike Walton for the Constables specially which outlines the pandemic response as it relates to the Executive Orders through the Governor's Office

Councilman Hanson states we have had a big push on food with help from the Sullivan County Government and Saint Anthony Church. The Eldred Congregational Church is making a food pantry that will be outside between the Town Hall and the Post Office where you can drop off and pick up food. I would like to thank everyone who volunteered, the school, Dr Mango, the Hallock's and the people who have helped with the lunches who are feeding over fifties families and the children. One thing I want to say is everyone could plant a garden, back in the seventies when times got pretty tough everyone planted large gardens, we have a summer population that has expanded and they should plant a garden it might be fun for families.

Supervisor Haas states the participation in food pantries has been very good I would like to thank Jim, Tony LaRuffa, St Anthony's, Margie and her crew. The Town of Tusten and Lumberland now have food pantries open now, if you need anything please call the Doreen at the Town Office or the ECAC and they will filter the calls down to the us at the Town and we will try to get the need to the people.

Councilman Hanson states he wants to mention Councilman Gutekunst has been very generous and provided food to the school and we want to thank him for that.

Supervisor Haas thanks Councilman Gutekunst.

Councilwoman Haas mentions the Barryville Farmers Market has raised \$1000.00 for the Back Pack Program at the School also.

Supervisor Haas states once again this community comes to aid those in need, the cream is rising to the top again.

GRANTS

Supervisor states not too much in the wear in the pipeline for the seed money which is \$156,000.00 for the salt shed, with everyone working from home things are taking a little more time

Councilman Gutekunst state the UDC has a grant for cleaning the River and I will look into that again.

Supervisor Haas states JP Lang was the last on to have that awarded to and said the River was very clean and we were wasting our money but that Rt 97 needed to be cleaned.

Councilman Gutekunst states that was a few years ago and maybe we should look into it again.

INSURANCE

Supervisor Haas states we have a bill in the abstract for Flood Insurance for old Highway Garage and if we do sell it, we will ask for a refund.

BUILDING

Councilman Bosch states Scott Bedik has installed the security cameras are in the new Highway Shop but the Fire Alarm System are on hold for a bit. Jeff asked me to check on the UV System at the Senior Center, I've been checking it once a week, it's pretty easy as long as it says unit treating, everything is good and just write down the date.

BEAUTIFICATION

Supervisor Haas states the only thing I see in Beautification is the steps of Heroes Park, I have been looking into it and I think the smartest thing to do is buy some cut stone, code for commercial stone is six inches.

Supervisor ask Councilman Bosch do you know the length?

Councilman Bosch answers I will go out and measure it.

Supervisor Haas states we will look into a Mason and ask the Highway Department.

PERSONNEL

Councilman Gutekunst states we are looking into a Deputy Building Superintendent and will interviewing soon.

CONSTABLE

Councilwoman Haas states we touched on Constable during Emergency Management.

Councilman Hanson states a couple of little incidents, people are stressed and we ask try to be patient with what is going on in our Country. We had a complaint on fire arms going off excessively and that is something people should use common sense with especially around your house.

WEBSITE

Councilman Gutekunst states the website is up and running.

Town Clerk Hanson states when social distancing is over, we will finish training. Thankfully Dorene Warner is updating everything we sent to her.

Councilwoman Haas state it is of much more mobile friendly.

ENERGY AND ENVIRONMENT

Councilman Gutekunst state he has sent a letter to NYSEG regarding out street lights and we need to make a decision on white light or yellow lights and I looked at the two and I prefer the white light and if it is too bright we can change put guards on the light so it reflects down.

UDC

Councilman Gutekunst states they had a remote meeting I did not attend Andy did and they passed a resolution to vote remotely so people didn't have to into the room and did some clean up stuff.

OLD BUSINESS

Supervisor Haas ask does anyone have any old business to discuss, we already talked about the Salt Shed, hearing none we will go on to new business.

NEW BUSINESS

Supervisor Haas states discuss Municipal Clean Up Day to the Fall of 2020, does anybody want to add anything to this, Councilman Gutekunst states I think we need to move it.

Supervisor Haas ask Town Clerk Hanson can we change the date?

Town Clerk Hanson states I will double check with the County I believe we can have it any time, I will have to cancel the dumpsters too.

Supervisor Haas states we scheduled Shred Day on May 2nd and it has been cancelled and a tentative date set for June 13,2020 at the School parking lot. I said I hope it is far enough back. The Jeff Bank is the lead on this and hopefully we can have it in June, Jillian will make sure everything is in place.

RESOLUTIONS

Supervisor reads agenda resolutions , as far as the motion to approve the bids of Crushed Ledge Stone and Processed Gravel for the Highway Department as per the Highway Superintendent Tom Ebers .Supervisor Haas states I have no paper work and no recommendation from Highway Superintendent I don't know what to say, we can't approve something if we don't know the numbers.

Councilman Hanson makes a motion to table the Resolution to approve the Stone Bids seconded by Councilman Gutekunst motion carried all ayes.

Supervisor Haas states we will put on the agenda for next month, he has most of the stone on sight for paving and they have pushed that back also.

Supervisor Haas states one resolution not on the agenda and I will add now, we have a motion for the Salt Shed to move to the next stage but we didn't attach the number for the electric portion of engineering for the Highway Shed. Laberge did the design for the electric portion for the salt shed to go underground to the garage and over head to the panel and they want \$2500 .00 for the engineering.

Councilman Hanson makes a motion to approve \$2500 for the Laberge to design the plans for the electric to the Salt Shed , Councilman Bosch seconds the motion .Supervisor Haas asks for discussion, Supervisor Haas states we originally did not plan for electric but the highway guys asked for electric when they work at night and dark days. Supervisor Haas asks for a call to vote, all Board Members vote yes

Michael Davidoff states I think all votes should be roll call votes so the public know how the Board votes.

Supervisor Haas asks Doreen did you hear that?

Town Clerk Hanson does roll call vote.

Councilwoman Haas votes yes

Councilman Hanson votes yes

Councilman Bosch votes yes

Councilman Gutekunst votes yes

Supervisor Haas votes yes

Town Clerk Hanson states all Board Members vote yes.

Supervisor Haas ask Michael Davidoff should we do a roll call vote on the table motion?

Michael Davidoff states no, just moving forward.

Supervisor Haas states do we want to table the motion for the maintenance man.

Michael Davidoff states whomever makes the motion should announce their name.

Councilman Hanson makes a motion to table the resolution for the maintenance man, Councilwoman Haas says or woman, Supervisor says or person, seconded by Councilman Bosch, discussion.

Town Clerk does a roll call vote.

Councilwoman Haas votes yes.

Councilman Hanson votes yes.

Councilman Bosch votes yes.

Councilman Gutekunst votes yes.

Supervisor Haas votes yes.

Town Clerk states all Board Members vote yes.

Supervisor asks Councilwoman Kaitlin since you were behind this next resolution one would you like to do it.

Councilwoman Haas states there was a suggestion from Councilman Hanson this morning that the we recognize that this supplement to the Constabulary is in effect as long as the Executive Order is in effect.

Councilwoman Haas motions,

WHEREAS, the New York State Governor Andrew M. Cuomo implemented "New York State Pause", effective March 22,2020 due to the Covid -19 Pandemic with additional executive orders clarifying and extending the order;

WHEREAS, The Governor has indicated that the enforcement is primarily the responsibility of local law enforcement and that County and State Level agencies will support enforcement as well,

WHEREAS, TO GUIDE THE Town of Highland Constables in this enforcement the Town Board is adopting a Town of Highland Constabulary Response Plan.

NOW AND THEREFORE BE IT RESOLVED that the Town Board of the Town of Highland approves the Town of Highland Constabulary Response Plan set forth below.

Supervisor Haas states while the Executive Order is in place.

Councilman Gutekunst seconds the motion

Town Clerk does roll call vote.

Councilwoman Haas Yes

Councilman Hanson Yes

Councilman Bosch Yes

Councilman Gutekunst Yes

Supervisor Haas Yes

Town Clerk states all Board Members vote yes.

Supervisor Haas states I will entertain a motion to move the date for Town Clean Up.

Councilman Bosch motion to move the date for the Town Clean Up Day to the Fall of 2020 seconded buy Councilman Hanson.

Town Clerk does roll call vote.

Councilwoman Haas Yes

Councilman Hanson Yes

Councilman Bosch Yes

Councilman Gutekunst Yes

Supervisor Haas Yes.

Town Clerk states all Board Members vote yes.

Supervisor Haas states we have a motion to approve the dis dates for the Salt Shed, Supervisor Haas reads,

Whereas: The Town of Highland was awarded a NYS Department of Environmental Conservation (NYSDES) Water Quality Improvement Program (WQIP) Grant.

The Town of Highland authorizes Laberge Group LLC to bid the Highway Salt Shed project with bids available to the public on April 27,2020 and to be submitted by May 28,2020 at @2:00 PM to the Town Clerks Office where the bids will be open publicly. Completion date of project is October 16,2020.

Councilman Hanson makes the motion to accept it and Councilwoman Haas seconds the motion.

Town Clerk reads roll call vote

Councilwoman Haas Yes

Councilman Hanson Yes

Councilman Bosch Yes

Councilman Gutekunst Yes

Supervisor Haas Yes.

Town Clerk states all Board Members vote yes.

Supervisor Haas asks are there any other resolutions to come before the Board?

Councilman Gutekunst makes a motion to approve the Highway Abstract # 4 claims #54 to #64 in the amount of \$9,818.62 seconded by Councilman Hanson

Town Clerk read roll call vote.

Councilwoman Haas Yes

Councilman Gutekunst Yes

Councilman Bosch Yes

Councilman Hanson Yes

Supervisor Haas Yes

Town Clerk states all Board Members vote yes

Councilman Gutekunst makes a motion to approve to pay General Abstract # 4-2020 Claims #s 86 to # 115 in the amount of \$19,620.94.

Seconded by Councilman Hanson.

Town Clerk reads roll call vote

Councilwoman Haas Yes

Councilman Hanson Yes

Councilman Bosch Yes

Councilman Gutekunst Yes

Supervisor Haas Yes

Councilman Gutekunst makes a motion to pay Salt Shed Abstract #4 -2020 Claim # 5 to #7 in the amount of

\$ 7,784.30, seconded by Councilwoman Bosch.

Town Clerk reads roll call vote

Councilwoman Haas Yes

Councilman Hanson Yes

Councilman Bosch Yes

Councilman Gutekunst Yes

Supervisor Haas Yes

Town Clerk states all Board Members vote yes.

Motion by Councilman Gutekunst to pay Capital Highway Building Abstract #4 claim #18 in the amount of \$1,109.95.

Seconded by Councilwoman Haas

Town Clerk reads roll call vote

Councilwoman Haas Yes

Councilman Hanson Yes

Councilman Bosch Yes

Councilman Gutekunst Yes

Supervisor Haas Yes

Motion by Councilman Gutekunst to pay Eldred Street Lights # 4-2020 claim # 4 in the amount of \$146.60.

Seconded by Councilwoman Haas.

Town Clerk reads roll call vote

Councilwoman Haas Yes

Councilman Hanson Yes

Councilman Bosch Yes

Councilman Gutekunst Yes

Supervisor Haas Yes

Supervisor Haas asks is there any public comment at this time.

Supervisor Haas states hearing none I would like to make a motion to go into Executive Session for reasons of personnel and litigation, no decisions will be made and no votes will be taken

Seconded by Councilman Gutekunst.

Town Clerk reads roll call vote

Councilwoman Haas Yes

Councilman Hanson Yes

Councilman Bosch Yes

Councilman Gutekunst Yes

Supervisor Haas Yes

Councilwoman Haas makes a motion to come out of executive session seconded by Councilman Hanson.

Town Clerk reads roll call vote

Councilwoman Haas Yes

Councilman Hanson Yes

Councilman Bosch Yes

Councilman Gutekunst Yes

Supervisor Haas Yes

Respectfully submitted

Doreen Hanson Town Clerk