

**TOWN OF HIGHLAND  
REGULAR BOARD MEETING  
October 8, 2013**

**Open Meeting 7 Pm**

**Roll call**

**Flag Salute**

**Motion to approve Town Clerk minutes-September 10, 2013**

**Motion to approve August 2013 Financial Statement; September statement distributed**

**Correspondence**

**Reports**

- 1 Highway**
- 2 Supervisor**
- 3 Other**

***Public Comment on Agenda***

**Committee Reports:**

- A. Community Planning/Seniors-Andrew Boyar**
- B. Buildings Fred Bosch**
- C. Emergency Management – Scott Hallock, James Gutekunst**
- D. UDC Report-Minutes of October meeting**
- E. Scenic Byway Report**
- F. Beautification/Renaissance – Arnold Gruel**
- G. Other**

**Old Business:**

- Update of Policy and Procedures Manual for constables**
- Lang Unsafe Building Hearing (Bids?)**

**New Business:**

- Establish committee to Audit Justice's books**

- **Budget**
  - 9-1-13 Budget Request due to Town Clerk**
  - 9-24-13 Tentative Budget distributed; work session on budget**
  - 10/1/13 Budget discussions continued**
  - 10/8/13 Adopt Preliminary Budget & schedule hearing**
  - 11/4/13 Budget hearing, consider Budget Adoption**
  - 11/12/13 Adopt Budget if not adopted at previous meeting**

## **Resolutions:**

- **Resolution to re-appoint Claire Sullivan to the Board of Assessment Review**
- **Resolution to adopt Preliminary Budget @ \$2,189,420.64 calling for an amount to be raised by taxes of \$1,636,202.64 or a 1.33% increase**
- **Resolution to schedule budget hearing at 7:00 pm on November 4, 2013 and to authorize advertisement for same and special Board Meeting to consider the adoption of the Budget**
- **Resolution to schedule public hearings for contracts for emergency services: Ambulance, Sunshine Hall Library, Yulan FD and Highland Lake FD, beginning at 6:45 pm on November 4<sup>th</sup>, for the purpose of conducting hearings on each, in succession, until complete**
- **Resolution to approve Town Clerk to sign the DEC License Issuing Agent Agreement**
- **Resolution to establish a curfew as per the accompanying printed resolution**
- **Motion to authorize the Supervisor to Certify the Town Boards' approval of the submission of a grant application to Justice Courts Assistance Program for security improvements and furnishings at the Town Court**
- **Motion to appoint Supervisor Andrew Boyar and Councilman Fred Bosch to audit the Justice Court Books and Records and to file a report of their findings with The Town Board and Office of Court Administration**
- **Other**

**Approve Audited Abstracts**

**Pay General Abstract #10, claims - 347 - 384, in the amount of \$28,280.85**

**Pay Highway Abstract #10, claims – 134 - 146, in the amount of \$40,335.09**

**Street Lights Abstract #10, claim 10 in the amount \$140.94**

**Public Comment:**

**Executive Session:**