

**TOWN OF HIGHLAND  
REGULAR BOARD MEETING  
March 12, 2013**

**Open Meeting**

**Roll call**

**Flag Salute**

**Motion to approve Town Clerk minutes-February 12, 2013**

**Motion to approve January 2013 Financial Statement.**

**February 2013 Financial to be distributed in a few days**

**Correspondence**

**Reports**

- 1 Highway**
- 2 Supervisor**
- 3 Other**

***Public Comment on Agenda***

**Committee Reports:**

- A. Community Planning/Seniors-Andrew Boyar**
- B. Building/Codes Department-Multi-Municipal Task Force  
Fred Bosch & Amanda Scully**
- C. Emergency Management – Scott Hallock, James Gutekunst**
- D. Buildings – Fred Bosch, Scott Hallock**
- E. UDC Report-Minutes of March meeting**
- F. Scenic Byway Report**
- G. Beautification/Renaissance – Arnold Gruel**
- H. Personnel – James Gutekunst, Mandy Scully**
- I. Report on Heroes Park: “Adopt a Unit” – 101<sup>ST</sup> Airborne,  
Screaming Eagles, No Slack Unit –VFW Commander Peter  
Carmeci Sr.**
- J. Other**

**Old Business:**

- **Seniors have asked that we look into air conditioning at the Senior Center: specs for proposals being developed**
- **Report Town of Highland Emergency Plan update by Scott Hallock**

### **New Business:**

- **Update of Policy and Procedures Manual for constables**
- **Review of Lumberland's version of Climate Smart Pledge**

### **Resolutions:**

- **Resolution to bid for stone products in sizes specified by the Highway Superintendent and to advertise for said bids. Bids to be opened at Highway Superintendents office at the Town Shop at 12 noon, April 8 , 2013. Non-collusive bid form is required. The Town reserves the right to reject any and all bids**
- **Resolution authorizing Supervisor to send a letter to The Eldred Central School requesting that the school facilities be made available to the public as part of and in coordination with the Town's Emergency Management Plan**
- **Motion to advertise for trash removal services form May 15<sup>th</sup> to September 30, 2013, along the Town of Highland shoreline of the Delaware River, to provide for the deposit of all trash litter and debris collected to the Town of Highland Transfer Station. Also to send written notice to all bidders from last years bid. All bids must be submitted to the Town Clerk, to be opened on April 8, 2013 at noon. Non collusive bid certification required. The Town reserves the right to reject any and all bids.**

- **Motion to appoint Joseph S. Gottlieb as the Town of Highland Board of Assessment Review for a 5-year term**
- **Motion to advertise for heating fuel oil for Town Buildings. Bids to be opened at the Town Hall on April 8, at noon. All bids must include non-collusive bid certification and the Town reserves the right to reject any and all bids**
- **Motion to authorize Town Bookkeeper to apply for “Town of Highland” credit card to facilitate paying for authorized expenses such as attendance at training school, compulsory education, Association of Towns, etc. Credit card payments to be paid as part of one monthly claim, audited by the Town Board each month**
- **Motion to designate Private Road from fork off York Lake Road to its terminus on sec 24-1-6 (Schmalzle) as “Clare Lane” upon the written request of Vollmer-Schmalzle, LLC by Doanald L Schmalzle, Vice President, with support of adjoiner Martin Ehrlich, owner of 24-1-5.1-5.4 and 5.9**
- **Motion to sponsor supplemental youth program for older youths at Eldred School. Program to be run by Joshua Santoro (Boy Scout Leader and certified coach for basketball). Program to be at a cost not to exceed \$1,500 and shall run from July 1-31 and shall be conducted on Monday and Wednesday for boys 5-7pm for 7<sup>th</sup> thru 9<sup>th</sup> grade and 7-9 for 10<sup>th</sup> grade and up. Tuesdays and Thursdays for girls 5pm to 7pm for 7<sup>th</sup> thur-9<sup>th</sup> grade and 7-9 pm, for 10<sup>th</sup> grade and older. This is a pilot program and we will monitor participation and quality of activities.**
- **Motion to accept bid of pick-up truck in the amount of \$37,504. Healey Chevrolet, was the low bid of the four bids received and included a non-collusive bid certification, as recommended by the Highway Superintendent**

- **Motion to place ad for part-time seasonal Highway worker for April 15, 2013 – November 15, 2013. Letter of interest to be received in Town Clerk's office by April 1<sup>st</sup>, 2013**
- **Other**

**Approve Audited Abstracts**

**Pay General Abstract #3, claims 60 - 94, in the amount of \$12,992.63**

**Pay Highway Abstract #3, claims 16 - 28, in the amount of \$3,322.85**

**Street Lights Abstract #3, claim 3, in the amount \$176.56**

**Public Comment:**

**Executive Session:**

**Adjourn**